THE UNIVERSITY OF BRITISH COLUMBIA

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SENATE CURRICULUM COMMITTEE MEETING MINUTES

Monday 22 June 2026 from 1:03-2:38 pm on Zoom

Attendees

Senators	S. Bredin (Vice-Chair), S. Gopalakrishnan (Chair), K. Li, N. Nan, I. Price, S. Singh
Ex Officio	A. Beedle, S. Brown, C. Christensen, P. Colozzo, P. Culbert, P. Rizzotti, J. Stewart
Guests	S. Andrews-Key, G. Aragay, N. Campbell, R. Chow, J. Fletcher, T. Higo, P. Kennedy, S. Kumari, A. Lam, P. Lukasik, H. May, R. Morrison, A. Tiltman, E. Wong
Regrets	B. Agafitei, S. Bates, A. Dulay, P. Englezos, B. Goold, C. Jaeger, R. Kozak, S. Lavallee, K. Mathu-Muju, S. McElduff, C. Menzies, S. Parker, A. Riseman, E. Ruggiero, A. Uzama, N. Viegas, J. Viveiros
Senate Office	J. Iverson, T. Tseng, L. Wafler

Call to Order and Land Acknowledgement

The meeting of the Senate Curriculum Committee (the "Committee") was called to order at 1:03 pm on 22 June 2026 by S. Gopalakrishnan, Chair.

Agenda

Motion: *That the Senate Curriculum Committee adopts the 22 June 2026 meeting agenda.*

Moved: S. Gopalakrishnan
Approved by general consent.

Meeting Minutes

Motion: *That the Senate Curriculum Committee approves the 25 May 2026 meeting minutes.*

Moved: S. Gopalakrishnan
Approved by general consent.

Business Arising

None.

SUBCOMMITTEE REPORTS

Non-Credit Credentials

Presented by the Chair:

New Non-Credit Program Certificate:

- Non-Credit Program Certificate in Advanced Silviculture

New Non-Credit Program Microcertificates:

- Forest & Stand Development, Non-Credit Program Microcertificate
- Advanced Silviculture & Forest Management, Non-Credit Program Microcertificate

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new non-credit program certificate and non-credit program microcertificates.*

Moved: S. Gopalakrishnan
Seconded: P. Colozzo
Carried.

APPROVALS

Curriculum Guidelines and Forms

Presented by J. Iverson and L. Wafler:

- A Guide to Curriculum Submissions for UBC Vancouver (revised)
- Curriculum Proposal (2-Column) Form (revised, file 4)
- Executive Summary (new, file 5)
- Diploma Program Summary Report (new, file 6)
- Academic-Credit Certificate Program Summary Report (new, file 7)
- Non-Credit Credential Proposal Template (revised, file 8)

Motion: *That the Senate Curriculum Committee approves revisions to* A Guide to Curriculum Submissions for UBC Vancouver *and the new and revised curriculum forms*.

J. Iverson and L. Wafler presented the revised documents in detail and answered questions from the Committee.

Key points of the discussion were as follows:

- Guideline sections reformatted or further clarified:
    - Submitting new or revised credit exclusion statements
    - Suspension and discontinuation of programs
    - Submissions steps and required documentation
    - Requirements for diplomas and certificates
    - Clarification of Category 1 and Category 2

- In the Curriculum Proposal Form, Type of Action and Rationale will appear horizontally at the top of a proposal rather than in the right-hand column at the bottom of the proposal
- Executive Summary now in a form template
- Target audience have been moved higher in the Non-Credit Certificate proposal template

Moved: S. Gopalakrishnan
Seconded: P. Colozzo
Carried.

DISCUSSIONS

Credit Exclusion Project	Presented by J. Iverson: J. Iverson outlined the Credit Exclusion Project instructions with the Committee, demonstrated how the data spreadsheet should be used, and answered questions.
Other Business	None.
Next meeting	Next scheduled meeting: tentatively set for Monday 21 September 2026 on Zoom (date TBC).
Adjournment	The meeting adjourned at 2:38 pm.